



## **Engineering Clerk I**

The City of Celina has an opening for a full-time Engineering Clerk I.

Acceptable qualifications include completion of secondary education and experience which indicates a knowledge of bookkeeping and office practices and procedures and a demonstrable skill in typing. Starting salary is \$15.55.

Applicants may apply by submitting an application along with a resume citing qualifications in care of City of Celina, Safety-Service Director, 225 N. Main Street, Celina, OH 45822. Application and position description are available at the Celina Administration Building or online at [www.celinaohio.org](http://www.celinaohio.org). Deadline for submission of application is 4:00 PM December 11, 2017. No telephone calls, please.